

FOUNTAIN CITY FLYERS

CONSTITUTION AND BYLAWS

The Fountain City Flyers of Prattville, Alabama, is a nonprofit organization governed by the regulations and Bylaws stated herein as amended February 26, 2003 .

BYLAWS:

ARTICLE I. NAME

The name of this organization will be the *Fountain City Flyers* of Prattville, Alabama, and will herein after be referred to and designated as FCF.

ARTICLE II. PURPOSE

The organization will be nonprofit and will be formed for the following purposes:

1. To promote model aviation building and flying.
2. To assist beginners in the hobby.
3. To bring local model aviation enthusiasts together.
4. To exchange knowledge and ideas.
5. To conduct social activities that include families.
6. To improve the public image of all facets of model aviation.

ARTICLE III. DUTIES

1. Board of Directors: the management of the affairs of the Club shall be vested in the Board of Directors who shall have the authority to establish and administer its policies. Official decisions may be made by two-thirds (2/3) majority vote, mail vote or by quorum at a Board of Directors meeting. A quorum shall consist of at least 50% of the current Board members. Official decisions shall be consistent with the stated purposes and objectives of the AMA as set forth in its Bylaws and, where those Bylaws are not specific, vested in sound discretion of the Board of Directors. The Board of Directors shall be comprised of the current Club Officers.
2. President: The President shall preside at all meetings of the Club and shall act as spokesperson in all matters pertaining to it.
3. Vice-President: The Vice-President shall act for the President when he/she is unable to serve, and is to maintain an accurate record (including place of storage) of all Club assets.
4. Secretary: The Secretary shall record the minutes of each Club meeting.

5. Treasurer: The Treasurer shall collect all money due and shall keep a record of moneys disbursed by the Club. He/she will also be the Clubs contact person with AMA in case of questions, problems or situations.
6. Field Marshall: The Field Marshall shall be responsible for establishing mowing crews and mowing equipment maintenance crews. He/she is to ensure that the field is properly maintained and recommend improvement/changes.
7. Safety Officer: The Safety Officer shall be responsible for chairing the safety committee and ensuring existing rules are enforced. This includes processing the grievance forms and following the existing grievance procedure documented in the bylaws.

ARTICLE IV. VACANCIES

Vacancies in any office shall be filled by appointment by the remaining officers, such appointee to serve until the end of the term for which his predecessor was elected.

ARTICLE V. AUDIT

The President or his appointees will make a periodic audit of the Treasurers books.

ARTICLE VI. MEMBERSHIP

1. The number of members will be limited to one hundred (100) active members. All persons shall be eligible for membership. The membership shall be divided into the following categories:
 - a) Active Member – is eighteen (18) years old or older and has full privileges and voting rights. Dues: Active members rate plus AMA membership.
 - b) Junior Member – Is younger than eighteen (18) years old, has restricted privileges and no voting rights. Must have a parent, grandparent or legal guardian who is an Active Member in the FCF. Dues; junior member rate plus AMA membership.
 - c) Associate Member – a Non Flyer, who is interested in the activities of the Club, but has no voting rights and receives a newsletter.
1. Applicants for membership must apply at a formal meeting and their membership must be approved by a simple majority vote of the Active Member present at that meeting.
2. All FCF Active Members must be members in good standing of the Academy of Model Aeronautics (AMA). All members must provide proof of AMA membership by the first meeting of the year to the club treasurer. The right of any member to use the flying field stops with expiration of AMA membership.

3. The President, Vice-President, and Treasurer will screen the roster annually and submit to the members at the next meeting the names of club members whose membership has lapsed for non-payment of dues or lack of AMA membership. Such members must be notified in writing within 30 days and may at the discretion of the President, Vice-President, and Treasurer made an Associate Member with no flying or voting privileges within the club.
4. Any member breaking club rules, not acting in a sportsmanlike manner, or showing a lack of cooperation is liable for expulsion from the club. In the event of such a membership revocation, there will be no refund of dues, fees, or assessments. Revocation of membership requires the vote of two-thirds (2/3) majority vote of the Board of Directors.
5. Any member who is expelled from membership may be reinstated to membership only by two-thirds (2/3) majority vote of the Board of Directors.
6. The Board of Directors shall have the discretionary authority to provide for and impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.
7. Any member receiving a safety Grievance as stated in Article XII, who is involved in non-flying violations, or who has key information of a non-flying and withholds it from the Board of Directors, may at the Board of Directors discretion be placed on probation for one (1) year regardless of his or her tenure in the Club.

ARTICLE VII. DUES AND FINANCES

1. Upon acceptance into membership, a new member must pay his/her initiation fee and annual dues. Members of the military who are on temporary assignment are exempt from paying the initiation fee and pay a prorated amount for club dues.
2. Dues for active members must be paid at or prior to the November meeting, and are overdue if not paid by the December meeting.
3. The amount of annual dues and/or special assessments will be established by formal action of the members at a regular meeting. Any annual dues change and/or special assessments will require approval by two-thirds (2/3) majority vote of the members present at a regular meeting. Notice of a vote on an annual dues change or special assessments will be made at the regular meeting prior to the meeting at which the change is voted upon.
4. All members will be responsible for payment of any assessments approved in the manner set forth in the preceding paragraph.
5. Postage and other administrative expenses will be paid from the club treasury upon presentation of bills and valid receipts.

ARTICLE VIII. MEETINGS

1. Meetings will be held once each month on a mutually satisfactory day and at a time and place approved by the members and published in the Club newsletter.
2. Club Officers may call special meetings with no less than five days prior written notice of a special meeting. The purpose of the special meeting shall be stated in the written notice.
3. At any Club meeting a simple majority shall be over 50% of the members voting at the meeting.
4. Any member of the Club may initiate a formal request for action by the Board of Directors by submitting a written proposal to the President. The proposal shall include a written description of the nature, type and extent of the Board action recommended. The President of the Board shall forward copies of the proposal to other members of the Board of Directors for their consideration. Either the President, or any other Board member, may have the matter placed on the working agenda of the next Club meeting.
5. Meetings will be held businesslike manner and should be as informative as possible.
6. The following format will be used to conduct business at each regularly scheduled Club meeting:
 - a. Reading of minutes of the previous meeting.
 - b. Treasurer's report.
 - c. Reports from committee chairpersons.
 - d. Old business.
 - e. New business.
7. All issues subject to a membership vote must be passed by a simple majority vote of members present unless otherwise required in the bylaws.

ARTICLE IX. ELECTIONS

1. All elected officers will be elected for a one-year term.
2. Nominations of Club officers will be presented at the October Club meeting. Nominations for office may be made by any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer. All known nominations for office will be published in the newsletter prior to the election.
3. Elections will be held at the regularly scheduled November Club meeting.
4. Officers will be installed at the close of the December meeting for the following year.
5. Officers to be elected will include:
 - a. President.
 - b. Vice-President.
 - c. Secretary.
 - d. Treasurer.

- e. Safety Officer.
- f. Field Marshall.
- 7. A simple majority vote of the members present at the election meeting will determine the election results. Mail-in ballots will be made available for those members who have voting rights but cannot attend the meeting. Those ballots, returned by mail before the next meeting, will count as if those persons were present at the meeting.
- 8. No person will serve as an officer in any single capacity for more than two consecutive years except for the office of treasure. Because of the importance of financial continuity, the office of treasurer will be extended to five consecutive years.

ARTICLE X. INSURANCE RESTRICTIONS

Flying at a club leased or owned site is restricted to current club members, except that guests who are AMA licensed and accompanied by a club member can be permitted use of the flying site for up to 30 days or until the next regular meeting, whichever is sooner.

ARTICLE XI. AMENDMENTS

Amendments may be made to the constitution and these bylaws at any regular meeting of the Club membership.

- 1. Any current member with voting rights may propose an amendment to the constitution.
- 2. Proposed amendments are to be presented at a regular scheduled Club meeting and discussed as desired by those members present. The proposed amendment will then published in the newsletter prior to the next regularly scheduled Club meeting.
- 3. At the next regular scheduled Club meeting the amendments will be discussed further, and voted upon by the members present with voting rights. Mail-in ballots will be made available for those members who have voting rights but cannot attend the meeting. Those ballots, returned by mail before the next meeting, will count as if those persons were present at the meeting.
- 4. Acceptance of amendments will be by an affirmative vote by two-thirds (2/3) of voting members present.

ARTICLE XII. GRIEVANCE PROCEDURE (FLIGHT & GROUND SAFETY RULES)

1. **Purpose:** The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.
2. **Safety Committee:** The Safety Committee shall use its judgment in carrying out action on the following:
 - a. A grievance form will be filled out and turned into the Safety Committee Chairman. At least one witness is required.
 - b. **FIRST VIOLATION:**
 - 1) Viewpoints of both complainants and the accused will be considered.
 - 2) Complaints name will be disclosed.
 - 3) A verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.
 - c. **SECOND VIOLATION:**
 - 1) Complainants name will be disclosed.
 - 2) The accused has the right to a written rebuttal, to be reviewed by the Committee.
 - 3) If the Committee so decides, the flying privileges of the accused will be suspended for (30) thirty-days. Written notice of this shall be issued and a copy published in the Club newsletter.
 - d. **THIRD VIOLATION:**
 - 1) Committee will notify the accused in writing and the Club members via the newsletter that the Club will vote on the expulsion of the accused at the next meeting.
 - 2) Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Board of Directors).
 - 3) A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.
 - 4) Voting will be by secret ballot at the regular monthly meeting.
 - 5) The expelled member may reapply for membership after the expiration of the expulsion time period.
 - e. The three actions will not be enforced unless they are accumulated within a two-year time period.
 - f. Any member receiving a grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage or any other action deemed to be retaliatory by the Board of Directors.

